

Parent/Child Incorporated

Annual Report

Early Head Start

2009 – 2010

Head Start

(Feb. 1 2009 – Oct. 31, 2009)

31 Years

of providing

*Quality, Comprehensive Early Childhood Educational Services
and Support to Children and Families*

of

San Antonio and Bexar County Texas

1979 -2010



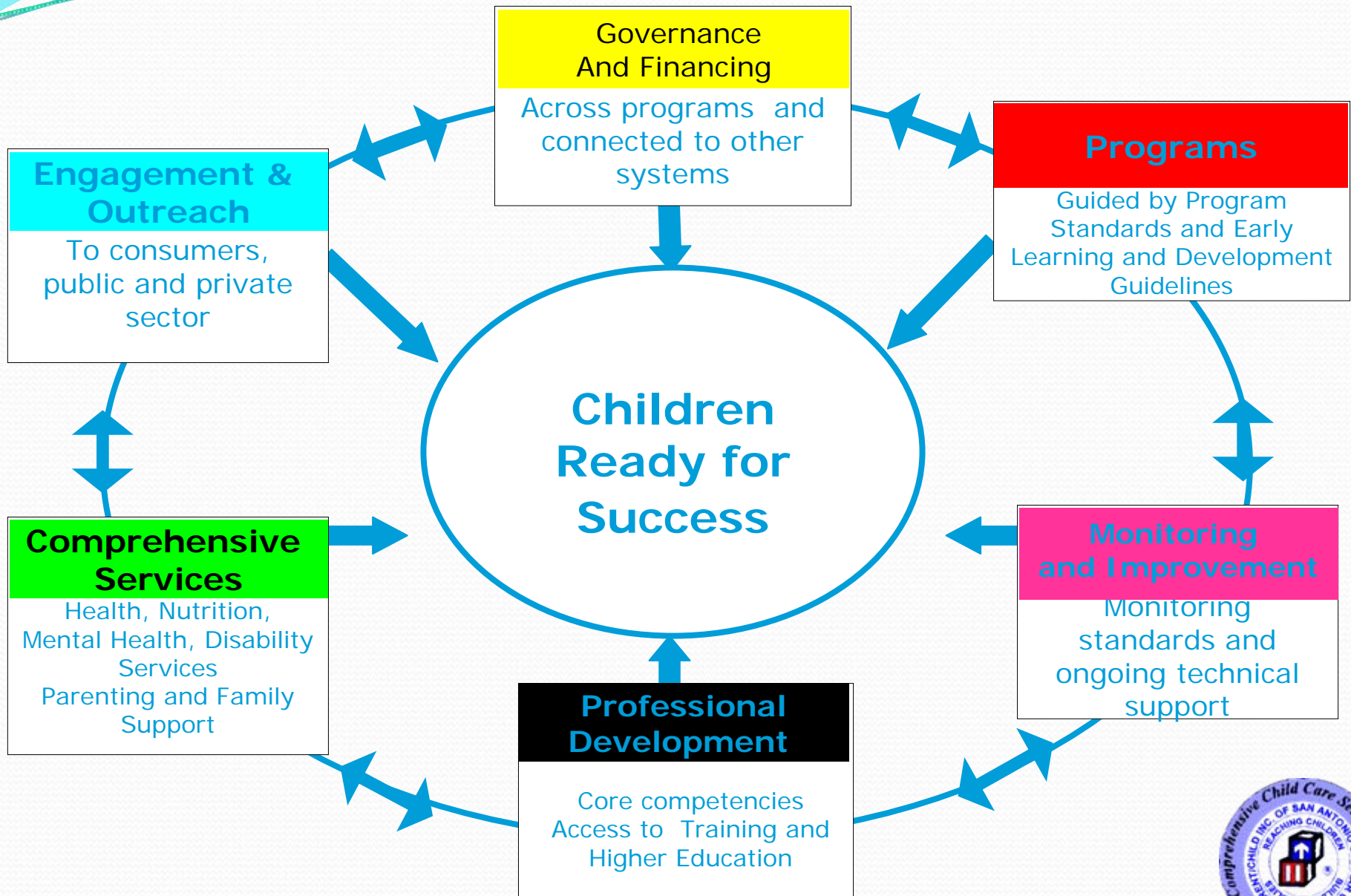
Mission Statement

Parent/Child Incorporated is a nonprofit Agency devoted to providing high quality comprehensive services.

The Agency's mission is to provide quality early childhood developmental services and education as we empower our children and families to become caring, competent, responsible citizens who value education and community as we grow the future of San Antonio and the surrounding area.



Early Childhood Development System



2009 Accomplishments

Self-Assessment

The 2009 Early Head Start Self-Assessment (Internal Audit) revealed the program was 100% in compliance with local, state, and federal regulations.

Agency-wide Audit

The 2009 agency-wide audit for program year 2008 – 2009 found the agency to be 100% in compliance – no audit exceptions.



2009 Accomplishments

Child & Adult Care Feeding Program (CACFP)

PCI's CACFP program acquired the food service contract with one of the City of San Antonio Head Start Contractors to provide meals for 2,752 children.

Education Center Coordinator (ECC) of the Year

Implemented the Education Center Coordinator (ECC) of the Year to recognize an Education Center Coordinator that demonstrates skills, knowledge and leadership in the day-to-day operation of the Center.

The nominee maintains an inviting learning environment for children and a welcoming atmosphere for families in accordance with Head Start Performance Standards, Agency policies and regulations and other applicable guidelines, regulations and procedures.



2009 Accomplishments

Project Success Enrichment Program

PCI's Project Success Enrichment Program provides child care for infants, toddlers, preschool and afterschool children.

PCI Book Fair

The first Annual PCI Book Fair to promote literacy for infants and toddlers and their families was held. PCI believes learning begins at birth.



“A New Day...A New Age...A New Beginning”

- *Parent/Child Incorporated provides comprehensive services at four sites in San Antonio, Texas and Bexar County and meal services at 28 Head Start locations.*
- *Services are provided through funding from Early Head Start, CACFP as well as private pay and state funding through the Child Care Services (CCS) program.*
- *As an Early Head Start program, the primary mission is to provide comprehensive early childhood services for children. All children are provided a safe, nurturing environment in which they are given the opportunity to learn and experience success, with additional services provided to children with special needs.*



“A New Day...A New Age...A New Beginning”

- *Parent/Child Incorporated ensures that the children are provided with medical and dental examinations and nutritious meals.*
- *Parents are partners with PCI in the education of their children, participating in home visits, parent-teacher conferences, at-home activities, training and enjoying a wide array of opportunities to make decisions about program operations and services.*



“A New Day...A New Age...A New Beginning”

- *August, 2009, Parent/Child Incorporated ceased serving as the sole delegate agency for the Head Start program of which the City of San Antonio is the Grantee.*
- *From February 2009 through May 2009, PCI provided comprehensive services for 6,789 children as well as summer services for 1,750 children.*
- *Transition services as delegate agency for the City of San Antonio’s Head Start program ended October 31, 2009.*



A New Day... A New Age... A New Beginning

- *PCI's most valuable asset is its dedicated staff, families and community. We fully recognize their integrity, industriousness, and professionalism. We operate in an environment that empowers staff to continuously improve in service delivery and make innovations to meet stakeholders' needs. This environment encourages professional growth, teamwork, and problem solving.*



Program Goals

- Provide maximum high quality comprehensive service to our stakeholders (children, families, community)
- Promote school readiness by providing a well managed, comprehensive family development program
- Provide an efficient and accurate, objective measure of service delivery
- Develop a customer focus and a proactive relationship with our families, community and service-delivery partners
- Produce a timely reporting system
- Prepare children to be ready for pre-kindergarten and beyond
- Develop an excellent staff
- Respond to internal users' needs
- Broaden our partnership base
- Maximize the use of data systems (technology)
- Continue to integrate technology into the classroom curriculum and business environment to enhance the educational process and support service provided
- Obtain the funding necessary to achieve program goals



Parent/Child Incorporated leverages the expertise, professional development focus, and commitment to provide quality services for our service areas. Service agreements with various service providers along with a strong vision has allowed PCI to continue to “grow San Antonio and Bexar County’s tomorrow...today!”



Head Start

February 1, 2009 –
October 31, 2009

PCI Head Start Program maintained its funded enrollment of 6,789 children, ages 3 through compulsory entrance into public school kindergarten.



Demographics

- *Children Statistics*
- *Children Demographics*
- *Program Participation*
- *Employees*



Statistics

Age Groups:

2 years of age

479

3 years of age

3,772

4 years of age

3,576

** Total Actual Enrollment*

7,827

** Includes children who have enrolled and withdrawn from the program during the funded program year.*



Demographics

Ethnicity:

<i>Hispanic</i>	6,532	83%
<i>African-American</i>	863	11%
<i>Anglo</i>	1,295	17%
<i>Asian</i>	11	<1%
<i>Native American</i>	40	<1%
<i>Other</i>	618	8%



Program Participation

<i>Physical Examinations:</i>	7,155
<i>Dental Examinations:</i>	7,245
<i>Special Services</i>	890

- *LEP*
- *Early Literacy Program*
- *TEEM*
- *Parent Involvement Activities*
 - *Salsa, Sabor Y Salud*
 - *Fatherhood Initiative*
 - *FAST (Family and School Together)*
 - *Bonus Buck Store*
 - *Mini Literacy Conference*
 - *Family Literacy Nights*



Employees

Parent/Child Incorporated employed 1,715 employees

Gender:

<i>Females</i>	1,576
<i>Males</i>	139

Ethnicity:

<i>Hispanic</i>	1,393
<i>African American</i>	225
<i>Anglo</i>	90
<i>Asian</i>	7



Employees

<i>Teachers</i>	394
<i>Child Development Credential (CDA)</i>	186
<i>AA degree</i>	77
<i>BA degree</i>	124
<i>MA degree</i>	7

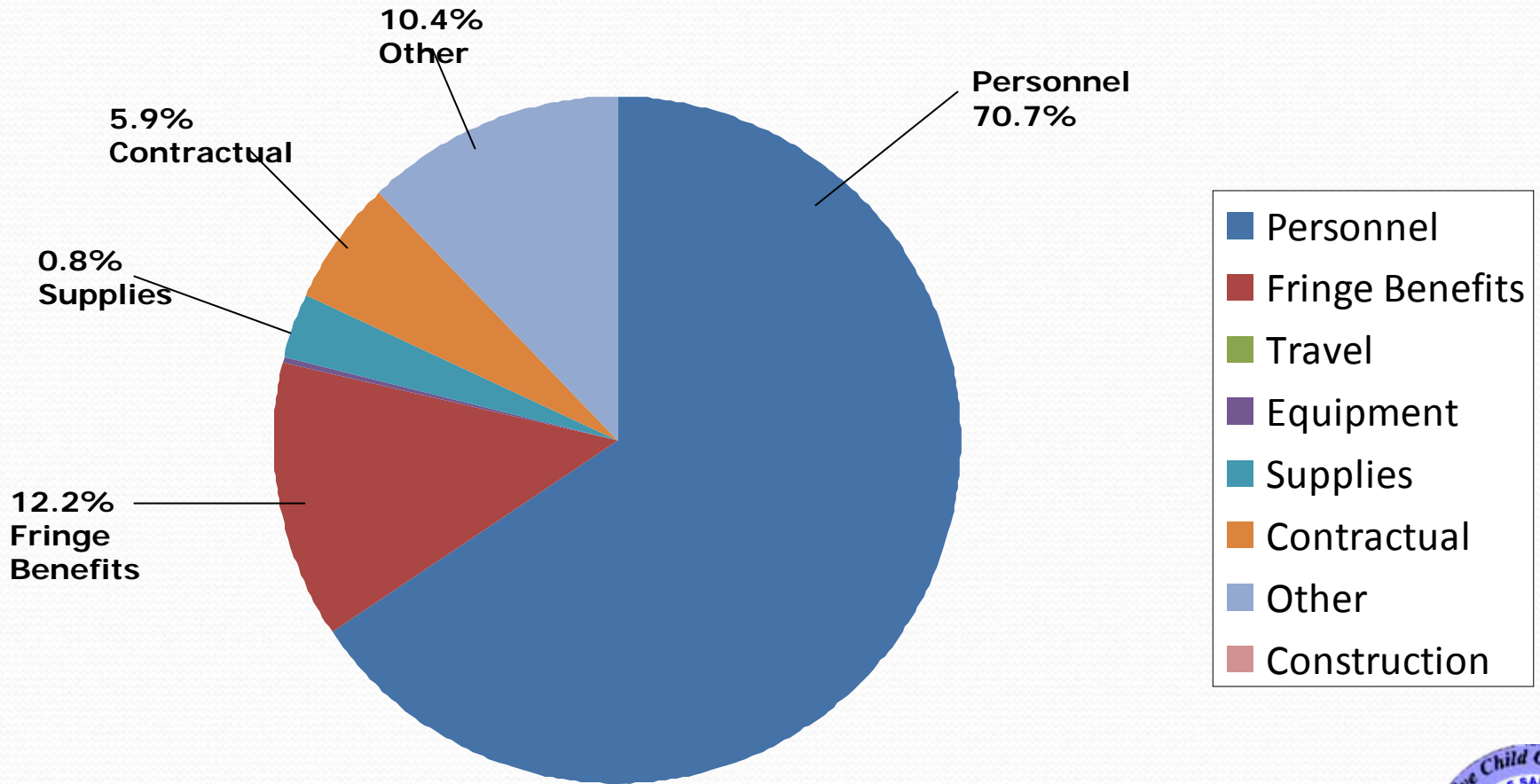


*Head Start
Expenditures
by
Category*



Head Start Financial Breakdown

FY 2009 - 2010



*Child and Adult Care
Food Program
Head Start*



Centers

Head Start ☆

648,773

Breakfast

7,429

AM Snacks

687,643

Lunch

620,126

PM Snacks

364

Special Diets

☆Total includes City of San Antonio's Contractor Family Service Association Head Start



Registered Family Day Homes

<i>142,182</i>	<i>Breakfast</i>
<i>11,841</i>	<i>AM Snacks</i>
<i>155,668</i>	<i>Lunch</i>
<i>190,871</i>	<i>PM Snacks</i>
<i>56,964</i>	<i>Supper</i>
<i>2,073</i>	<i>Evening Snacks</i>



Early Head Start

PCI Early Head Start

Program, a full-day/full-year program maintained its funded enrollment of 128 infants and toddlers ages 6-weeks through 35 months.



Statistics

Age Groups:

<i>0-11 months</i>	<i>47</i>
<i>12 months</i>	<i>53</i>
<i>24 months</i>	<i>49</i>
<i>Pregnant Teens</i>	<i>14</i>

Total Number of Transitions out of the EHS Program 35

Total Funded Enrollment 128

Gender:

<i>Boys</i>	<i>35</i>
<i>Girls</i>	<i>79</i>



Demographics

Ethnicity:

<i>Hispanic</i>	<i>80%</i>
<i>African-American</i>	<i>18%</i>
<i>Other</i>	<i>2%</i>

Primary Language:

English – 100%



Program Participation

<i>Physical Examinations:</i>	120
<i>Dental Examinations:</i>	115
<i>Special Services</i>	23

Other

<i>Parent Committee Meetings:</i>	48
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In-Kind \$ 424,126.50

Families

115 - Single-Parent Families

13 - Two-Parent Families



Employees

<i>Teachers</i>	30
<i>Child Development Associate (CDA)</i>	27
<i>AA degree</i>	2
<i>BA degree</i>	1
<i>MA degree</i>	0

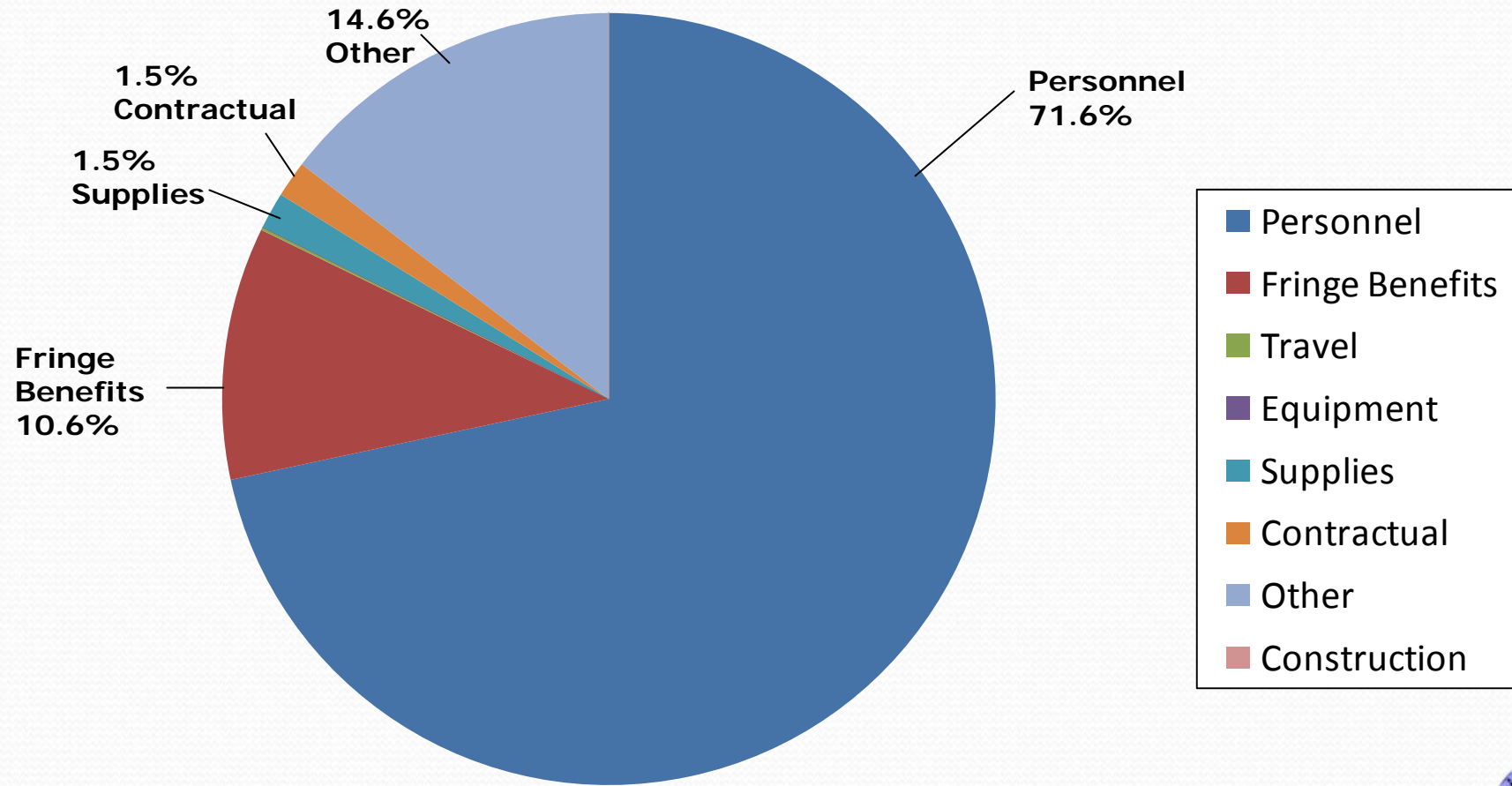


*Early Head Start
Expenditures
by
Category*



Early Head Start Financial Breakdown

FY 2009 - 2010



*Early Head Start
Monitoring, Reviews
and Audits*



Reviews

- The 2008 – 2009 Self-Assessment Team was composed of a diverse group of fifteen (15) individuals. The team members included: Community Partners, Board of Directors members, an Early Head Start parent, and early Head Start staff person and Management Information Systems/Regulatory Compliance Staff. Overall, based on the assessment data and the analyses drawn, Parent/Child Incorporated has been outstanding in delivering quality comprehensive services to the Early Head Start children and families.
- There were no indentified weaknesses. The Early Head Start program is in full compliance with the Head Start Program Performance Standards and other program regulations. This assessment confirmed that Parent/Child Incorporated's program planning and implementation focuses on continuous improvement of program service delivery and quality.



EARLY HEAD START SELF-ASSESSMENT SUMMARY OF RESULTS

Protocol SECTIONS/Subsections	Number of Centers Assessed	Percentage of Centers in Full Compliance	Average Compliance Rate of Centers
AGENCY SERVICES			
Education & Early Childhood Development	5	100%	100%
Child Health & Development Services	5	100%	100%
Nutrition	5	100%	100%
Mental Health	5	100%	100%
Family Partnerships	5	100%	100%
Community Partnerships	5	100%	100%
SAFE ENVIRONMENTS			
Facilities (Indoors)	5	100%	100%
Facilities (Outdoors)	5	100%	100%
Medication Administration	5	100%	100%
Sanitation/Hygiene	5	100%	100%
Provisions for Emergencies	5	100%	100%

EARLY HEAD START SELF-ASSESSMENT

SUMMARY OF RESULTS

Protocol SECTIONS/Subsections	Number of Centers Assessed	Percentage of Centers in Full Compliance	Average Compliance Rate of Centers
TRANSPORTATION SERVICES			
Transportation Services Management	4	100%	100%
Grantee & Delegate Directly Provided or Contract-Provided Transportation	4	100%	100%
Bus Driver Credentials, Qualifications, & Training	4	100%	100%
Transportation-Related Services	4	100%	100%
INCOME ELIGIBILITY	5	100%	100%
	Number of Areas Assessed	Percentage of Areas in Full Compliance	Average Compliance Rate of Areas
PROGRAM DESIGN & MANAGEMENT	8	100%	100%
FISCAL MANAGEMENT	5	100%	100%

Audit

- *Parent/Child Incorporated will have a single Agency Wide Audit in Compliance with all Head Start Standards and Regulations. Head Start Performance Standard: 45 CFR Part 1304.51 (h) (1)*
- *Garza / Gonzalez Associates will conduct the annual financial agency-wide audit for the year ending January 31, 2009 in May, 2010.*
- *Parent/Child Incorporated strives to remain in compliance with the requirements described in the U.S. Office of Management Budget (OMB) Circular A-133.*



Triennial Federal Review

- All Early/Head Start programs are required by the Office of Head Start to have a Federal Review every three years. The last review was in 2007 and PCI was found to be in full compliance with the Early Head Start Performance Standards. The Early Head Start program will be undergoing a review this program year.



*Child and Adult Care
Food Program
Early Head Start*



Centers

Early Head Start

20,689	Breakfast
20,508	Lunch
19,386	PM Snacks
21	Special Diets





Annual Financial

Report

Fiscal Year

2009 – 2010 (audit will be conducted May 2010)



*Expenditures
by
Program*



February 1, 2009 – January 31, 2010

Fiscal Report

Head Start Program

Head Start Services \$ 21,496,541.00

Early Head Start Program

Early Head Start Services \$ 1,596,492.00

CACFP

Centers \$ 4,391,661.00

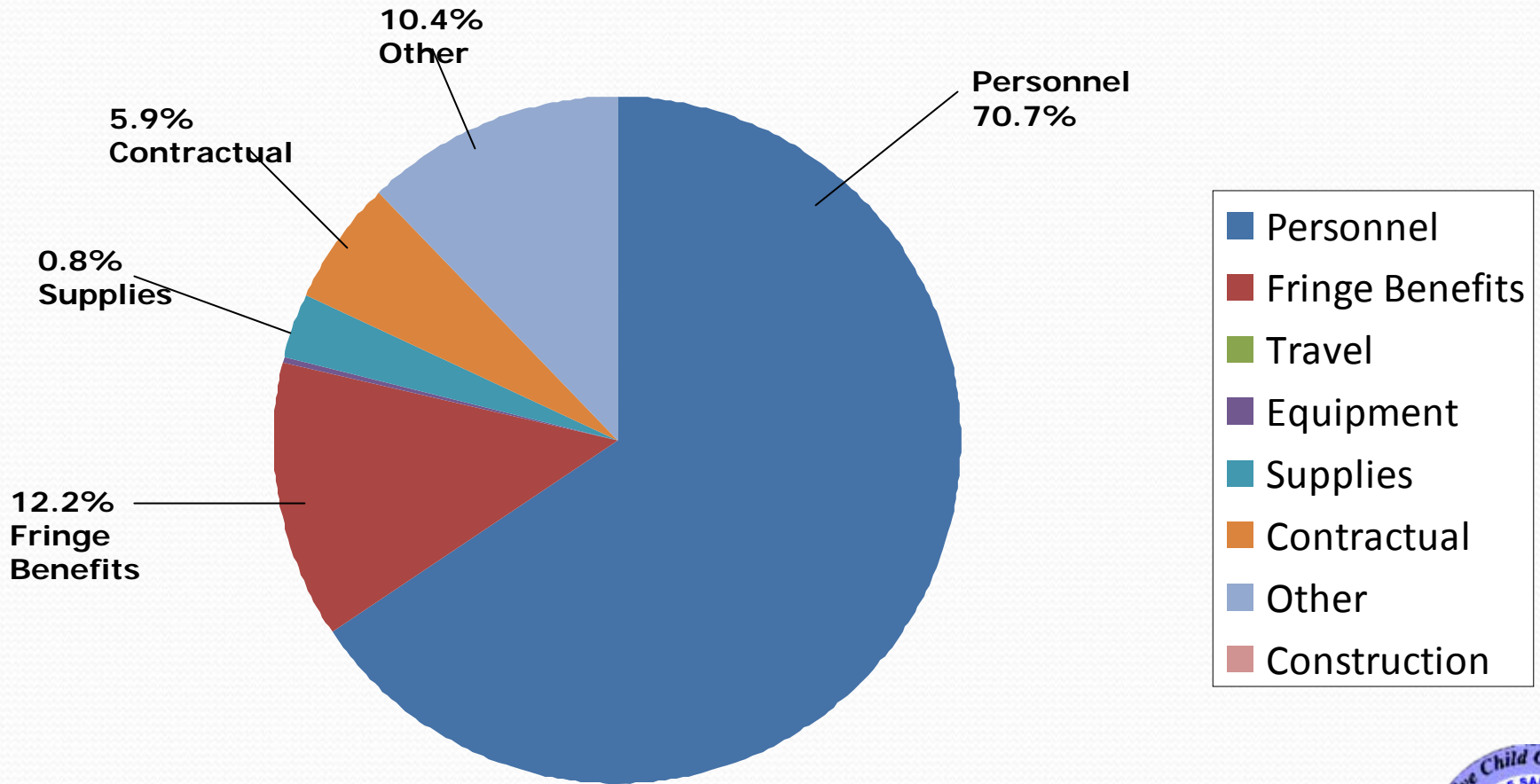
Registered Family Day Homes 889,349.00

Grand Total \$ 28,374,043.00



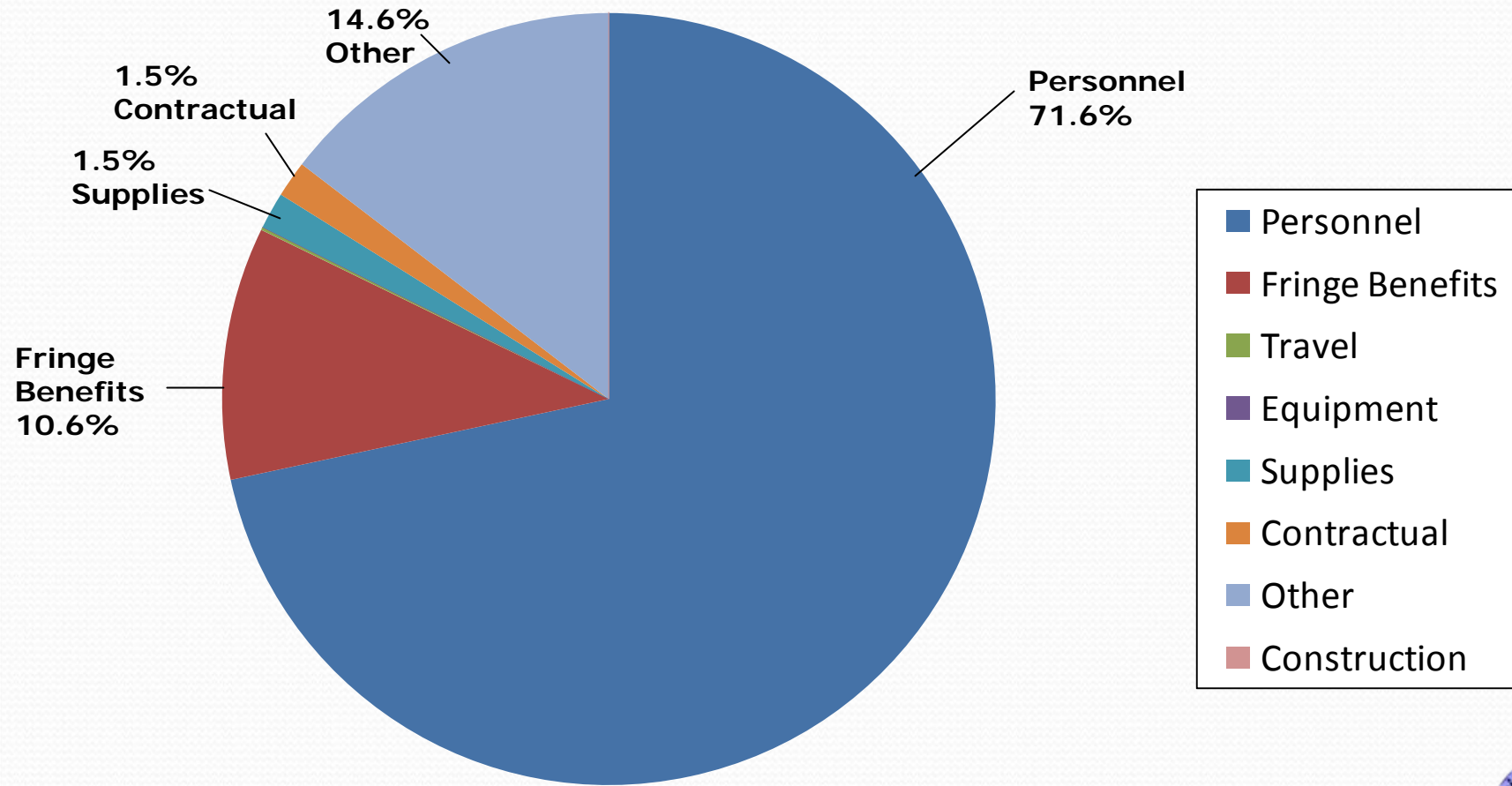
Head Start Financial Breakdown

FY 2009 - 2010



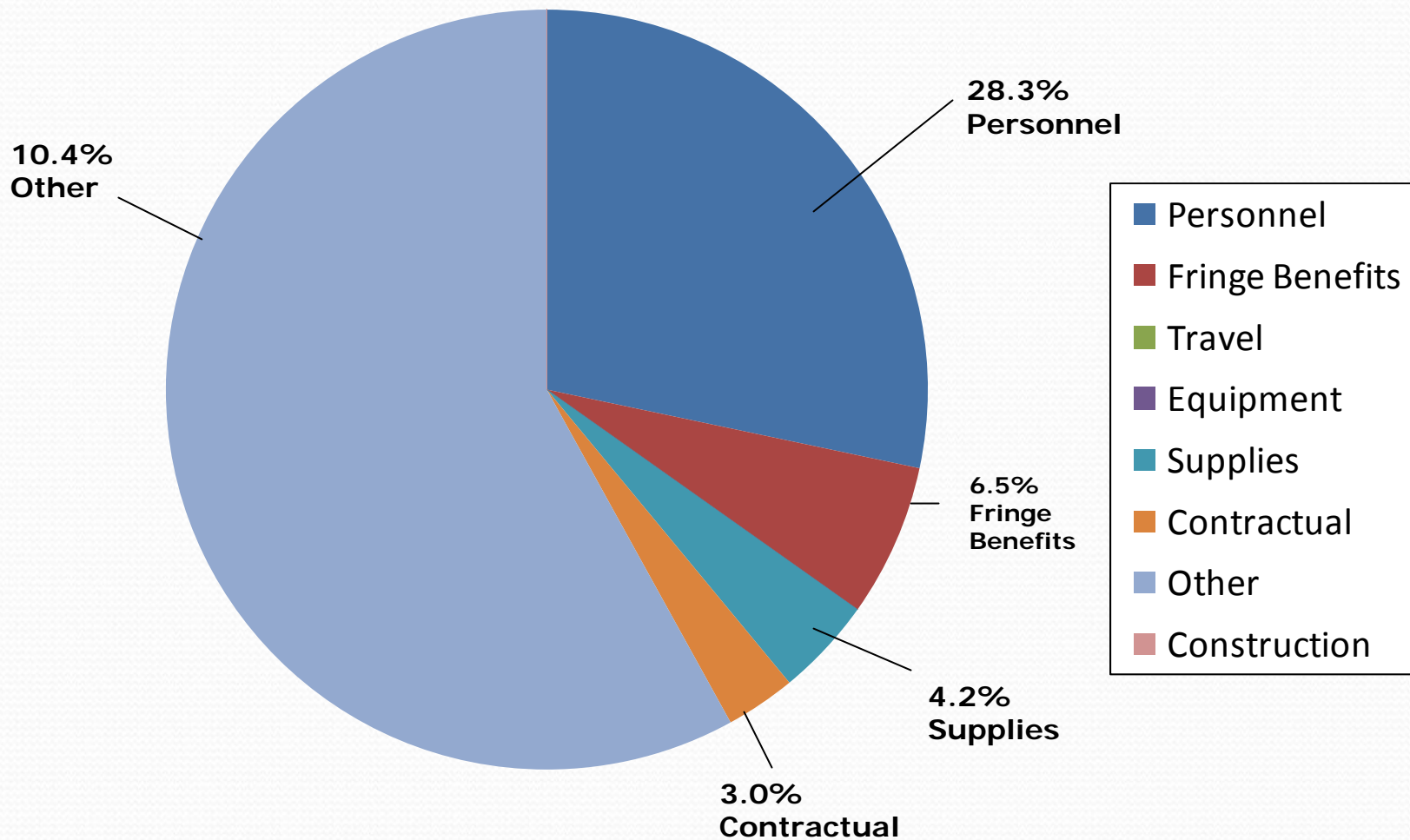
Early Head Start Financial Breakdown

FY 2009 - 2010

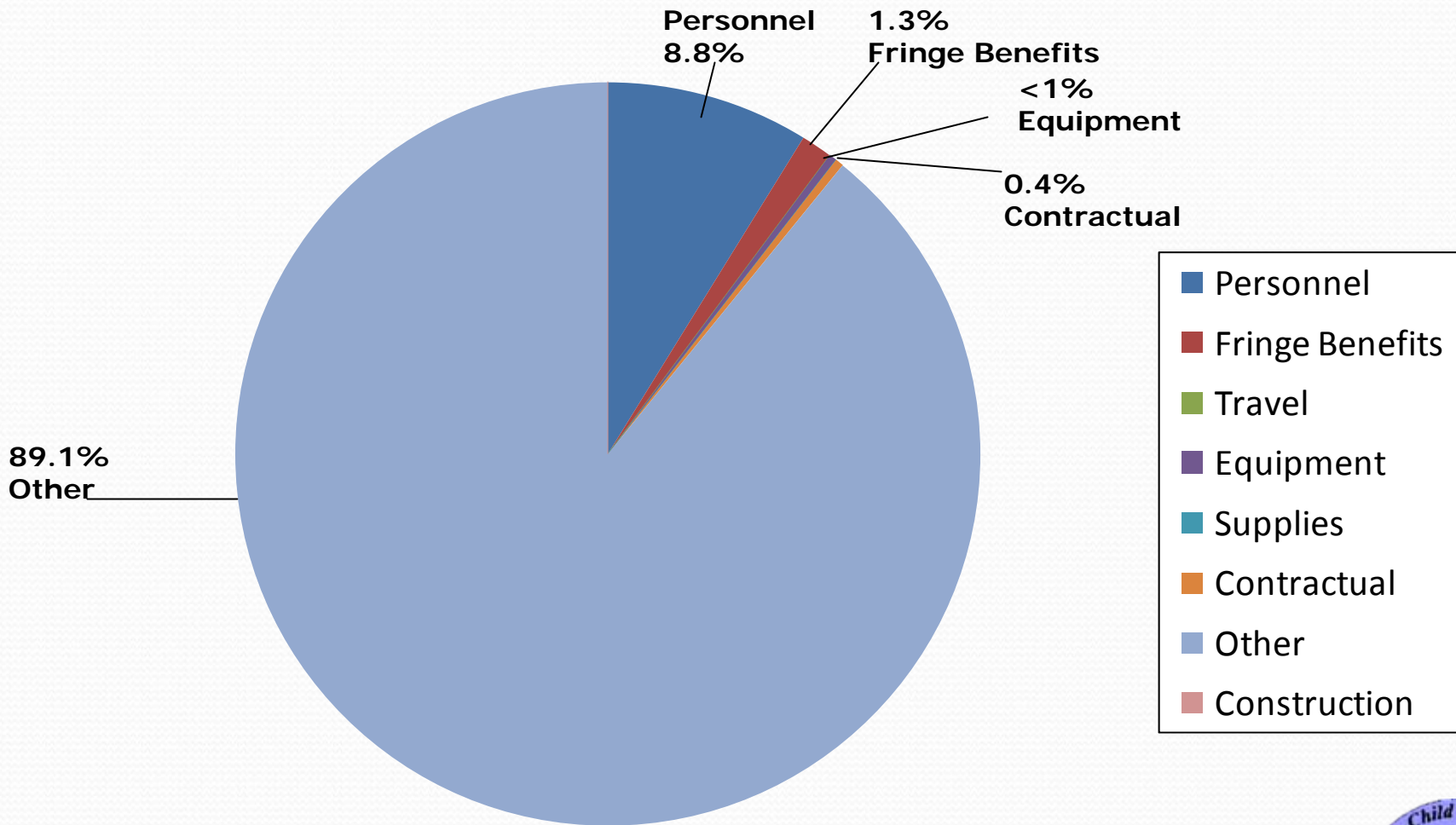


CACFP Centers Financial Breakdown

FY 2009 - 2010



CACFP Day Homes Financial Breakdown FY 2009 - 2010



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